

Directorate of Distance Education  
Swami Vivekanand Subharti University  
I Year

**MASTER OF ARTS**

**M.A (Public Administration)**

**M.A (PA)/ASSIGN/ I/SEM/A-2021-22**

**Assignments**

**(For JUNE Academic Batch-2021-22)**

**M.A (PA)-01, M.A (PA)-02,**

**M.A (PA)-03, M.A (PA)-04**



DIRECTORATE OF DISTANCE EDUCATION  
SWAMI VIVEKANAND SUBHARTI UNIVERSITY

Subhartipuram, NH-58, Delhi-Haridwar-Meerut

By-Pass Road, Meerut– 250 005

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**Detail of Program**

<b>Course Code</b>	<b>Name of the subject</b>	<b>Page No</b>
MAPAD-101	Public Administration Theory	3
MAPAD-102	Indian Administration	4
MAPAD-103	Organisational Behaviour	5
MAPAD-104	Financial Administration	6

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Course Code : MAPAD-101  
Course Title : Public Administration Theory  
Assignment No. : MAPAD-101/A-2021-22  
Maximum Marks : 15  
Words : 100 words

Attempt all questions.

All questions carry equal marks.

- Q.1.** Define the factors influencing the decision-making.
- Q.2.** What are the main features of New Public Administration ?
- Q.3.** Write a short note on span of control.
- Q.4.** What are the essential elements of Scientific Management Theory ?
- Q.5.** Define the two model theory of Chris Argyris.

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Course Code : MAPAD-102  
Course Title : Indian Administration  
Assignment No. : MAPAD-102/A-2021-22  
Maximum Marks : 15  
Words : 100 words

Attempt all questions.

All questions carry equal marks.

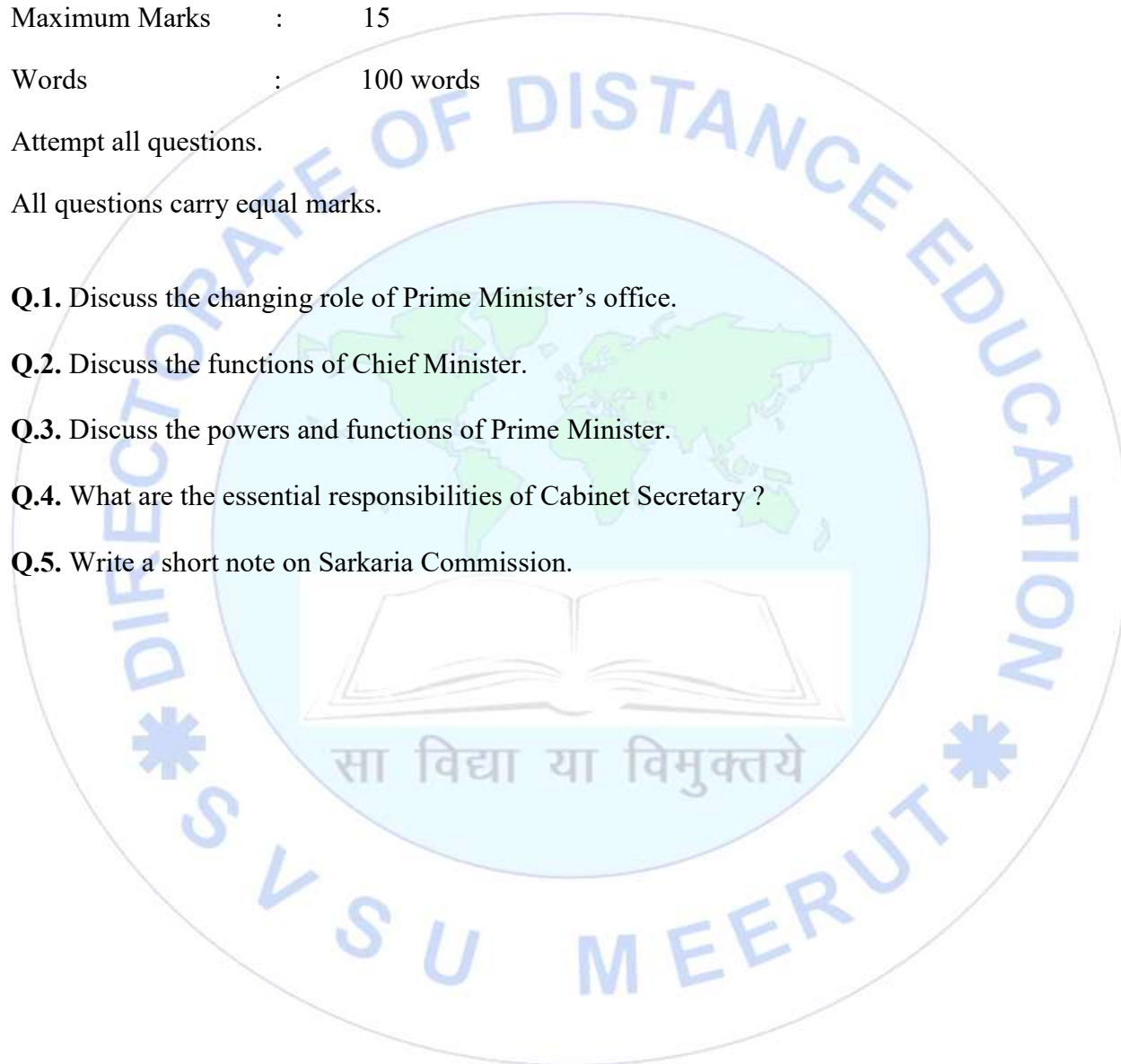
**Q.1.** Discuss the changing role of Prime Minister's office.

**Q.2.** Discuss the functions of Chief Minister.

**Q.3.** Discuss the powers and functions of Prime Minister.

**Q.4.** What are the essential responsibilities of Cabinet Secretary ?

**Q.5.** Write a short note on Sarkaria Commission.



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Course Code : MAPAD-103  
Course Title : Organisational Behaviour  
Assignment No. MAPAD-103/ A-2021-22  
Maximum Marks : 15  
Words : 100 words

Attempt all questions.

All questions carry equal marks.

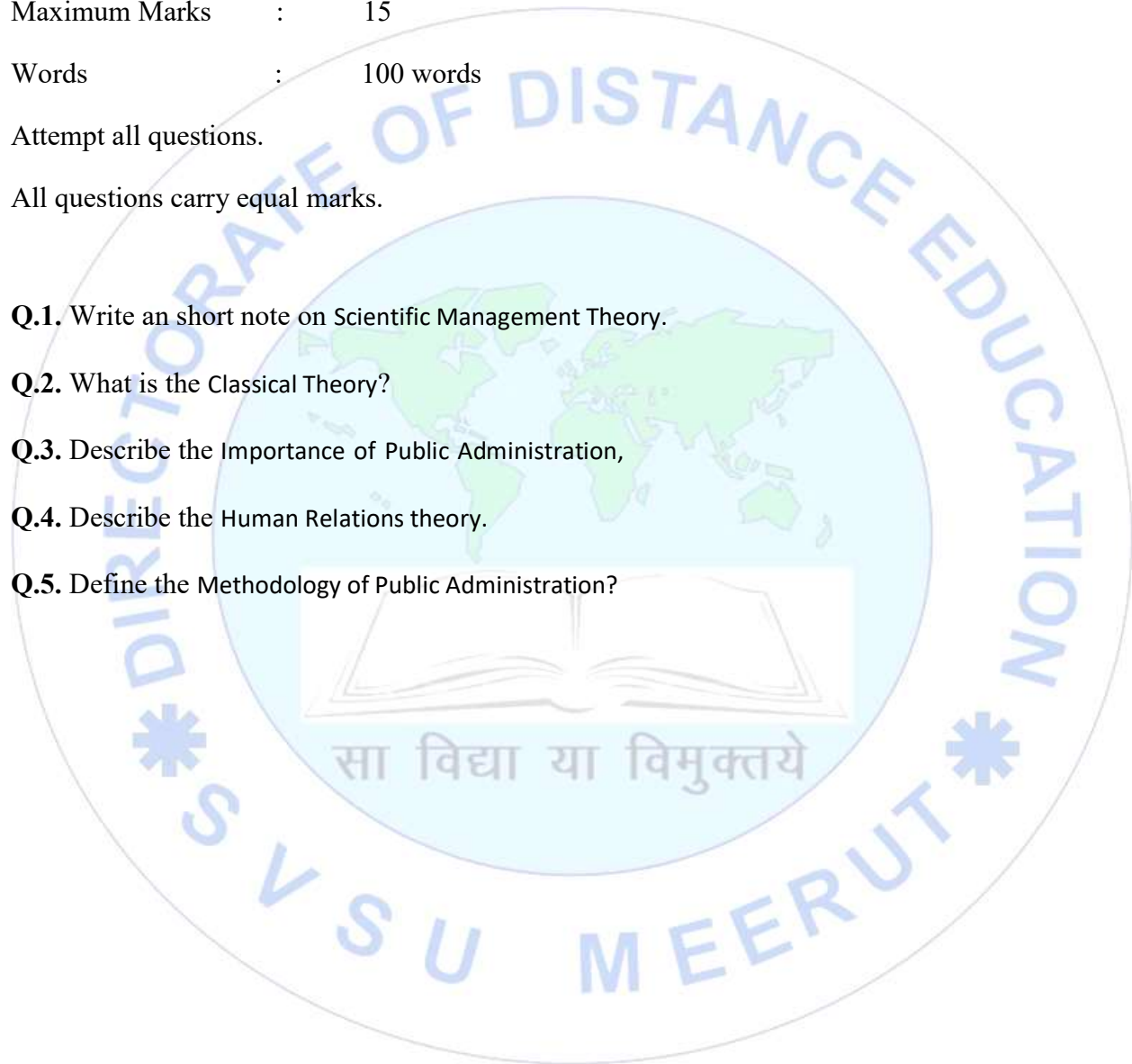
**Q.1.** Write an short note on Scientific Management Theory.

**Q.2.** What is the Classical Theory?

**Q.3.** Describe the Importance of Public Administration,

**Q.4.** Describe the Human Relations theory.

**Q.5.** Define the Methodology of Public Administration?



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Course Code : MAPAD-104  
Course Title : Financial Administration  
Assignment No. : MAPAD-104/ A-2021-22  
Maximum Marks : 15  
Words : 100 words

Attempt all questions.

All questions carry equal marks.

- Q.1.** Write a short note on zero base budgeting.
- Q.2.** How does CAG function as per the constitution ?
- Q.3.** What are the primary principles of financial administration, discuss ?
- Q.4.** How does judiciary exercise its power over finance in India, discuss ?
- Q.5.** Discuss the revised accounting structure of government of India.