

Directorate of Distance Education
Swami Vivekanand Subharti University
I Year

BACHELOR OF BUSINESS ADMINISTRATION

(B.B.A)

B.B.A/ASSIGN/ II/SEM/C-2021

Assignments

(For December Calendar Batch-2021)

B.B.A-01, B.B.A-02, B.B.A-03, B.B.A-04,



DIRECTORATE OF DISTANCE EDUCATION

SWAMI VIVEKANAND SUBHARTI UNIVERSITY

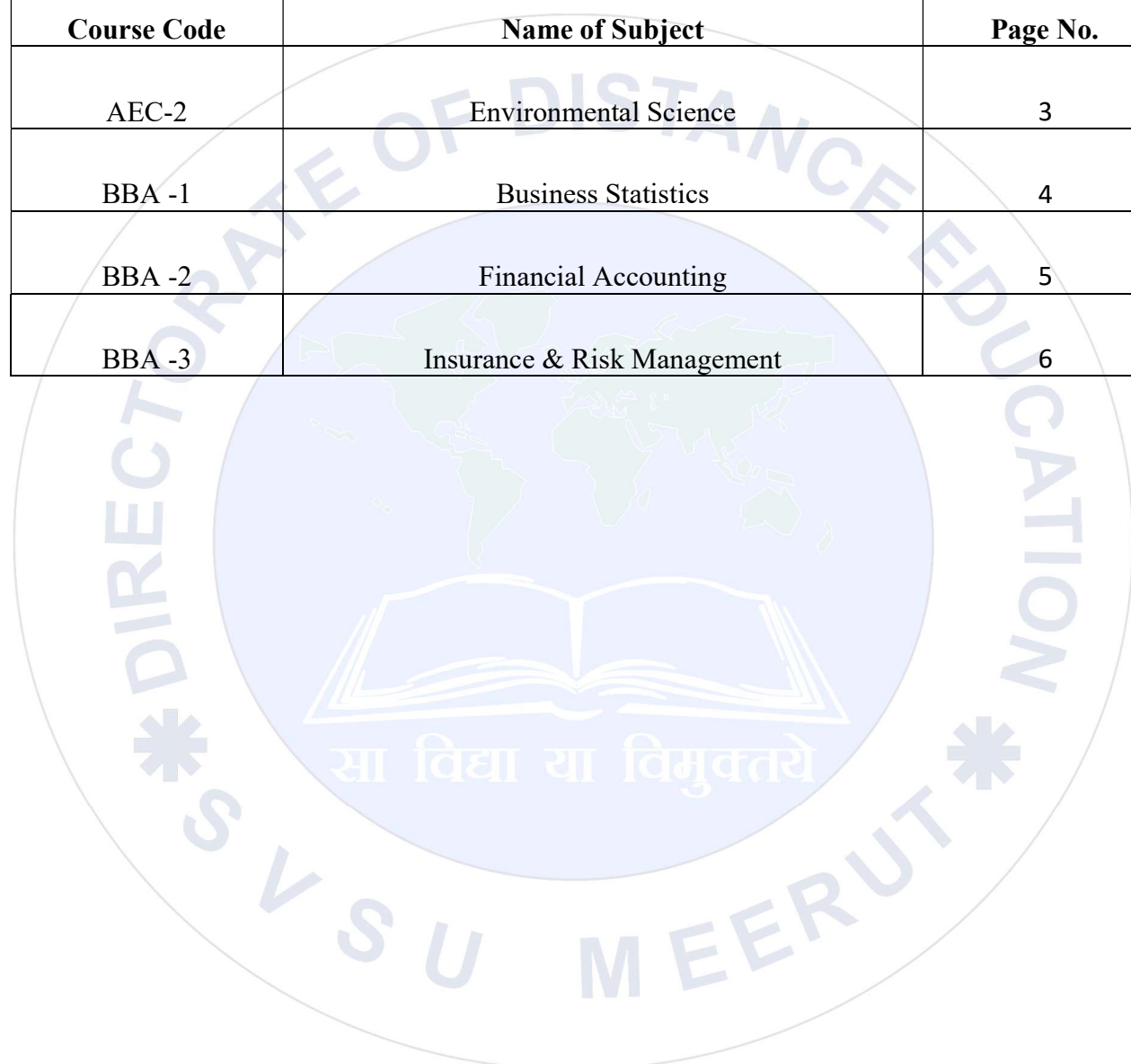
Subhartipuram, NH-58, Delhi-Haridwar-Meerut

By-Pass Road, Meerut– 250 005

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Detail of Program

Course Code	Name of Subject	Page No.
AEC-2	Environmental Science	3
BBA -1	Business Statistics	4
BBA -2	Financial Accounting	5
BBA -3	Insurance & Risk Management	6



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Course Code : AEC-2
Course Title : Environmental Science
Assignment No. : AEC-2/ C-2021

Maximum Marks : 15
Words : 100 words

Attempt all questions.

All questions carry equal marks.

- Q.1 Describe the hindrances or barriers to communication.
- Q.2 Write an essay for Investigative Report.
- Q.3 Explain the formats of Postal.
- Q.4 Describe the detail pre-requisites of good sentence and their features.
- Q.5 Explain the importance of Technical Communication.

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Course Code : BBA -201
Course Title : Business Statistics
Assignment No. : BBA -201/ C-2021
Maximum Marks : 15
Words : 200 words

Attempt all questions.

All questions carry equal marks.

Q.1 Describe the function of Statics.

Q.2 What are Types of averages?

Q.3 Describe the Coefficient of Variation.

Q.4 Explain clearly the meaning of Time Series Analysis. Indicate the importance of such analysis in business.

Q.5 Calculate the value of Mean deviation from the mean using the following data

X:32, 21 38 25 20 32 34 28 40 29

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Course Code : BBA -202
Course Title : Financial Accounting
Assignment No. : BBA -202/ C-2021
Maximum Marks : 15
Words : 100 words

Attempt all questions.

All questions carry equal marks.

Q.1 What are the various methods of preparing trial balance?

Q.2 Discuss the need for providing depreciation.

Q.3 What are the fundamental accounting assumptions?

Q.4 Explain those errors which affect trial balance.

Q.5 Explain the concept of Trial Balance.

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Course Code : BBA -203
Course Title : Insurance & Risk Management
Assignment No. : BBA -203/ C-2021
Maximum Marks : 15
Words : 200 words

Attempt all questions.

All questions carry equal marks.

Total Marks : 15

- Q.1 What do you understand by Risk Management?
Q.2 Explain measurement of risk.
Q.3 Elaborate the principles of insurance.
Q.4 Explain Non-Life Insurance Policies.
Q.5 Explain difference between Life Insurance and General Insurance.

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